



NEVADA STUDENT ALLIANCE (NSA)

AGENDA
September 11, 2025
8:00 a.m.

Great Basin College

Dorothy S. Gallagher Health Sciences Bldg. (HSCI) Room 108
1500 College Parkway
Elko, NV 89801

MEMBERS:

Jennifer Rodriguez Serrano, Great Basin College, SGA (Chair)
Lahana Pearce, Nevada State University, NSSA (Vice Chair)
Brianna Malasaga, Truckee Meadows Community College, SGA (Secretary)
Carmina Aglubat, University of Nevada, Reno, ASUN
Ratchanya Dev Chinnappan, University of Nevada, Reno, GSA
Devan Glensor, University of Nevada, Reno, ASUNSOM
Sovereign Hone, College of Southern Nevada, ASCSN
Devin Lopez, University of Nevada, Las Vegas, GPSA
Kelechi Odunze, University of Nevada, Las Vegas, CSUN
Karla Salas, Western Nevada College, ASWN
Office Vacant, Desert Research Institute, GRAD

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Below is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of the order presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

The agenda and any supporting material, including materials submitted after the posting of this agenda but before the meeting, may be accessed on the Internet by visiting the NSA page of the NSHE website: <https://nshe.nevada.edu/system-administration/departments/asa/students/nevada-student-alliance/>, or by calling Ashley Salisbury in the NSHE Office of Academic and Student Affairs at (775) 784-3444, or emailing her at asalisbury@nshe.nevada.edu. Any supporting materials provided to members of the NSA at the meeting will be posted to the NSA website within 24 hours after the conclusion of the meeting.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the Academic & Student Affairs Office in advance at (775) 784-3444 so that arrangements may be made.

1. ROLL CALL

Roll call of members and any persons serving as a proxy for a member will be taken.

Estimated Time: 5 minutes

2. PUBLIC COMMENT**INFORMATION ONLY**

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The NSA Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

Pursuant to NRS 241.023, members of the public may also participate in the meeting by submitting written public comment messages via email to asalisbury@nshe.nevada.edu. Written statements received by 4:30 p.m. on WEDNESDAY, SEPTEMBER 10, 2025, will be distributed to NSA members and included in the permanent meeting record and names of those who provide public comment via email will be announced at the meeting, however messages will no longer be read into the record. Members of the public may attend the meeting and provide public comment.

In accordance with Attorney General Opinion No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the NSA Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the NSA, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

Estimated Time: 5 minutes

3. APPROVAL OF MINUTES**FOR POSSIBLE ACTION**

Request is made for the approval of the [minutes](#) for the NSA meeting held on August 8, 2025.

Estimated Time: 5 minutes

**4. UPDATE ON IMPLEMENTATION OF FEE ASSESSED
ON TUITION AND FEE PAYMENTS MADE BY CREDIT CARD****INFORMATION ONLY**

NSA Chair will facilitate a discussion with Vice Chancellor of Budget and Finance/Chief Financial Officer Chris Viton regarding the June 12-13, 2025, [Board of Regents agenda item number 34](#) concerning a proposal for NSHE institutions to implement a fee assessed on tuition and fee payments made by credit card. During the [July 11, 2025](#) NSA meeting, the NSA membership discussed this topic and the NSA Chair requested the members take this discussion to their respective campuses and return with feedback and information discovered. NSA members may provide feedback and have questions for Vice Chancellor Viton.

Estimated Time: 5 minutes

5. PROPOSED *HANDBOOK* REVISIONS, STUDENT GOVERNMENT FINANCIAL SUPPORT **INFORMATION ONLY**

NSHE Vice Chancellor of Budget and Finance/Chief Financial Officer Chris Viton and NSHE Deputy General Counsel Carrie Parker will present draft proposed revisions to the Board of Regents *Handbook* (Title 4, Chapter 10, Section 15 and Title 4, Chapter 20, Section B, Section 2). The *Handbook* revisions concern the use student association fees for financial support of student government association positions. Deputy General Counsel Parker will ask for feedback on the proposed policy revisions. (*Ref. NSA-5*)

Estimated Time: 10 minutes

6. MEMBER UPDATES **INFORMATION ONLY**

The NSA Chair will lead a discussion during which members may provide information on the goals of their respective student governments and updates regarding their respective campuses planned activities and events. The NSA Chair may request abbreviated updates due to time constraints.

Estimated Time: 5 minutes

7. NEW BUSINESS **INFORMATION ONLY**

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request, and no substantive discussion may occur at this meeting on new business items in accordance with the Nevada Open Meeting Law (NRS 241.010 *et seq.*).

Estimated Time: 5 minutes

8. PUBLIC COMMENT **INFORMATION ONLY**

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment should begin by stating their name for the record and spelling their last name.

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inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

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Posted in accordance with Nevada Open Meeting Law (NRS Ch. 241), at the following locations:

CSN, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146-1124

DRI, Maxey Building, 2215 Raggio Parkway, Reno, NV 89512-1095

DRI, Southern Nevada Science Center, 755 E. Flamingo Road, Las Vegas, NV 89119-7363

GBC, Berg Hall, 1500 College Parkway, Elko, NV 89801

NSC, Great Hall, 1125 Nevada State Drive, Henderson, NV 89015

TMCC, Red Mountain Building (RDMT 200) 7000 Dandini Blvd. Reno, NV 89512

UNLV, Flora Dungan Humanities 9 (FDH), 1st and 7th Floors, 4505 Maryland Parkway, Las Vegas, NV 89154-1001

UNR, Clark Administration, University of Nevada, Reno, Reno, NV 89557

WNC, Bristlecone Building Lobby, 2201 W. College Parkway, Carson City, NV 89703

System Administration, 4300 S. Maryland Parkway, Las Vegas, NV 89119-7530

System Administration, 2601 Enterprise Road, Reno, NV 89512

Nevada Public Notice Website - <https://notice.nv.gov>

NSHE NSA Website - <https://nshe.nevada.edu/system-administration/departments/asa/students/nevada-student-alliance/>

POLICY PROPOSAL - HANDBOOK
TITLE 4, CHAPTER 10, SECTION 15

Use of the Student Association Fee

Additions appear in ***boldface italics***; deletions are [~~stricken~~ and bracketed]

1. A portion of the registration fee established pursuant to Title 4, Chapter 17, for all credit-bearing courses shall be allotted for student government and will be referred to as the “Student Association Fee,” unless a Board-approved student association fee has been established outside of the registration fee distribution.
2. Funds generated from the Student Association Fee shall be deposited into a Student Association Fee Fund with the fees from each institution maintained separately.
3. Funds generated from the Student Association Fee shall be expended for the support of institutional student government associations, including compensation and fringe, operating, scholarships, and equipment expenses. Any unexpended funds at year end may be carried forward for one year.
4. ***If a student government association uses the student association fee to provide financial support for positions within its association, it shall comply with Title 4, Chapter 20, Section B requirements related to Student Association Finances.***
- [4.]5. Approval. Expending funds generated by the Student Association Fee for other purposes than those described in Subsection 3 shall require approval by the Board of Regents.
- [5-]6. The provisions of this section concerning the authorized use and administration of funds generated from the Student Association fee are also applicable to any Board approved student association fee charged in addition to registration fees.
- [6-]7. Reporting. Institutions will report annually to the Board on the use of the Student Association Fee in a reporting template provided by the Vice Chancellor for Budget and Finance.

POLICY PROPOSAL - *HANDBOOK*
TITLE 4, CHAPTER 20, SECTION B, SECTION 2

Student Association Finances

Additions appear in ***boldface italics***; deletions are [~~stricken~~ and bracketed]

Section 2. Student Association Finances

1. Student association funds shall be placed in the current funds-unrestricted group and administered as are other funds included in this group, with the following points observed:
 - a. The constitution of each student association will guide budget development and execution and no constitutional provision shall conflict with Board of Regents policy and generally accepted accounting principles for colleges and universities. The objective of these principles is to meet the public trust obligations for stewardship and accountability, necessitating a system of accounting and reporting that will insure full disclosure of the results of operations and financial position of the funds.
 - b. Established procedures for all purchasing encumbrances of funds, payroll, cash receipts and gifts, as stated in the division's administrative manual, shall be followed, except as noted below.
 - c. An institutional president may delegate to a full-time professional business manager, employed by the institution and funded by a student association, all or part of the responsibilities and authority delegated to a business center controller or purchasing director for other institution funds. In the absence of such delegation, the president or the institutional business center controller retains this responsibility and authority. If such delegation is made, (1) the associated students' business manager will be guided by the same generally accepted accounting principles for colleges and universities as are division controllers; and (2) the association's books shall be audited at least once in every three-year period and a report on the audit shall be presented to the Board of Regents.
 - d. Gifts shall not be accepted by a student association until approved by the Board of Regents.
 - e. The institutional president shall ensure the legality of student body transactions and has the authority to stop the execution of a contract or transaction for legal reasons. A system of review must be in place whereby the president or the president's designee reviews transactions and contracts. This authority shall not

be used as a device for censorship nor to control development of student body policy; rather, the intent is to assure the legality of student body transactions. If the execution of a student body contract or transaction is stopped by the institutional president for legal reasons, he/she shall state his/her reasons in writing within five working days and return the contract to the president of the student body organization. The president of the student body organization may appeal this decision to the Board of Regents at its next regular meeting. The institutional president shall cause the appeal to be placed on the Board of Regents agenda pursuant to Article V, Section 11 of the Board of Regents Bylaws.

2.
 - a. Student associations shall follow all of the policies and fiscal management procedures expected of other units within the institution. In order to guarantee fiscal accountability, expenditures must be approved by both the business manager funded by the student association and the student association in accordance with its constitution. In the absence of a business manager, the president or his or her designee must approve the expenditure.
 - b. Those campus organizations and programs, which receive funds from the activities and programs portions of student fees, shall submit a budget request to the student government for funding.
 - c. ***If a student association provides financial support for positions within its association, it may do so according to its properly adopted constitution, statutes, and/or bylaws and in compliance with federal and state law. The method of financial support, for example whether the support is provided in the form of a scholarship or paid via payroll, must be consistent for the same position within the association regardless of the individual holding the position and must be documented in the association's constitution, statutes, or bylaws.***
3. The public trust obligations for stewardship and accountability necessitate a system of accountability and reports, which will ensure disclosure to students of the results of operations and financial position of the funds. A full report to the student body of the detailed expenditure of funds should be publicized at least once during the Fall or Spring semester.
4. Each student association shall provide annually to the Board of Regents a report depicting revenues available, detailed expenditures and beginning and ending account balances of the association for the immediately preceding fiscal year. Each report must be presented no later than December following the fiscal year.